



SAFEGUARDING COMMUNITIES – REDUCING OFFENDING

Person Specification

Post: Community Reparation Officer - sessional

Key Tasks	Essential	Desirable	Determined from: Application form (Tick if applicable)	Identified at Interview (Tick if applicable)	Identified from other source (To be detailed) Test/Presentation/Case study/Set question(s), certificate, etc.
Ability to work with a group of individuals and pass on skills	✓			✓	
Ability to monitor and record hours worked by Community Service offenders	✓		✓	✓	
Good knowledge and understanding of Health & Safety Legislation and site risk assessment	✓	Health & Safety Certificate	✓	✓	
Basic painting and decoration skills and 'DIY' skills	✓	HNC and HND	✓	✓	
An interest in working with offenders and their rehabilitation	✓			✓	
Good Communication skills	✓			✓	
Full driving licence	✓			✓	
Knowledge of the Criminal Justice system		✓	✓	✓	

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Experience of working with voluntary agencies		✓	✓	✓	
Discretionary respect for confidentiality	✓			✓	
Assertive and Articulate	✓			✓	
Self motivated and well organised approach to work	✓		✓	✓	
Able to be flexible in working arrangements and be available for weekend work if required	✓			✓	

*** Please note that all Sacro posts are subject to a satisfactory Disclosure Scotland Check. Driving licence, insurance documentation and qualifications will be verified for “preferred candidates” only.**