

Glasgow Community Reparation Service

Providing assistance with small household tasks and maintenance



Information for service recipients April 2010

> About the Service

Sacro, in partnership with Criminal Justice Social Work, are delivering a Community Reparation Service. This service involves Sacro Community Reparation Officers supervising individuals on Community Service to undertake tasks within the community. Individuals who have committed an offence(s) are placed by the Courts on Community Service, Community Service is an alternative to a Custodial sentence.

The aim of this service is to support individuals to complete Community Service orders creating an opportunity to give something back to the community and to deliver a service of real benefit to members of the community.

> The Benefits of Community Service

- > **The individuals on placement** – completion of court order and the opportunity to work within the community undertaking unpaid work. Learning a range of skills, including practical tasks, communication and team working.
- > **The Community** – Individuals in the community can request work to be undertaken in or around their home or community project and this work will be carried out by individuals on community service, supervised by Sacro.
- > An opportunity for individuals who have offended to “pay back” to the Community and for members of the Community to benefit.

> What to Expect

Criminal Justice Social Work staff will assess the suitability of individuals placed on Community Service to undertake a placement with Sacro.

Sacro Community Reparation Officers when coming to your home will always have identification, please ensure you see this before allowing anyone entry to your home.

Do not allow Community Service placements into your home unless accompanied by a Sacro Community Reparation Officer.

Community Service placements should not be left in your home, without the presence of a member of Sacro staff. You or a friend should remain at home whilst the team is completing the work. Please do not leave keys to your home with Sacro staff or Community Service placements.

The service is small with limited service delivery days each week. However, frequency may change due to levels of funding and available resources. Service delivery is currently on Tuesday, Wednesday, Thursday, Saturday and Sunday.

When the Sacro Community Reparation Officer comes to your home to begin the work they will be accompanied by a maximum of five Community Service Placements. Where possible, the same member of staff will be present for the duration of the work being carried out however this may not always be possible.

After the pre-work assessment visit by Sacro staff to your home, you will normally receive a letter with a start date for the work. Individuals on Community Service Placements are collected at 9:30am and dropped off at 3:30pm therefore they should arrive at your home shortly after 9:30am and leave by 3:15pm.

Please note the start date and timescales for work to be completed are an estimate based upon attendance by Community Service Placements. Work will be completed to the best of the groups ability.

> What You Need to Do

Before Sacro's Community Reparation Service can commence with the tasks requested, the householder should read this leaflet carefully and prepare for the work to start in the following ways:

- > Ensure any pets are removed from the work areas.
- > Pack away belongings and clear work area, unless this is part of the work to be carried out specified in the referral.
- > Ensure you reduce risks – as you would with any trades people entering your home: remove all valuables, alcohol and medication, letters or items containing your personal details.
- > Ensure you are comfortable having a person or persons in your property that have offended and been given a Community Service Order by the Courts.
- > We ask that adult males that may live in the household are not at home while the work is being carried out.
- > Ensure that toilet facilities, water and electricity are available.
- > Please do not give the team any gifts or donations.

> Work Completion

Once your job has been completed you will be asked to complete a short survey form for our records. We want to know about your experience of the service and appreciate your comments or suggestions.

Sacro may also ask your permission to take photograph(s) of the work before and after completion or may contact you later to ask about the service you received.

Thank you for choosing to have your work completed by Community Service placements supported by Sacro.

If you would like a translated version of this leaflet, please phone 0131 624 7270 or e-mail info@national.sacro.org.uk quoting reference GLA/375.

This leaflet can also be made available in large print or Braille.

In order to make Sacro's services as widely available as possible, we have made every reasonable effort to facilitate easy access to all of our premises for disabled service users. Where this is not possible, we will arrange a suitable, alternative venue.

Bu broşürün çevirisini istiyorsanız, lütfen 0131 624 7270'i telefonla arayın veya info@national.sacro.org.uk eposta gönderip GLA/375 dosya numarasını söyleyin.

اگر آپ کو اس کتابچہ کا ترجمہ درکار ہے تو براہ مہربانی 0131 624 7270 پر ٹیلیفون کریں یا info@national.sacro.org.uk پر ای میل بھیجیں اور ریفرنس نمبر GLA/375 کا حوالہ دیں۔

欲索取這單張的翻譯版本，請電 0131 624 7270，或電郵 info@national.sacro.org.uk，並說明檔案編號 GLA/375。

إذا كنت تريد نسخة مترجمة من هذه المنشورة الرجاء الاتصال برقم الهاتف 0131 624 7270 أو أرسل بريداً إلكترونياً إلى العنوان info@national.sacro.org.uk وذكر الإشارة رقم GLA/375

এই পুস্তিকার অনুবাদ যদি আপনি পেতে চান তাহলে 0131 624 7270 নম্বরে ফোন করে অথবা ই-মেইল করে রেফারেন্স নম্বর GLA/375 উল্লেখ করবেন

Jeśli potrzebne jest tłumaczenie w polskiej wersji językowej, bardzo prosimy o kontakt pod numerem 0131 624 7270 lub droga e-mailową info@national.sacro.org.uk podając numer referencyjny GLA/375

If you are uncertain about anything you have read in this leaflet or require further information, please do not hesitate to get in touch with the service at:

Sacro Community Reparation Service

2nd Floor, Central Chambers, 93 Hope Street, Glasgow G2 6LD

Tel: 0141 248 1763
Fax: 0141 248 1686
Email: crs@glasgow.sacro.org.uk
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